

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
October 15, 2024

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on October 15, 2024, at Wilco Area Career Center. Board President, Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	present	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	absent		Ms. Peggy Kunz	present
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	absent
	Dr. Theresa Polson	present			

CLOSED SESSION

No Closed session

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

CONSENT AGENDA

It was moved by 209 and seconded by 255 to approve the Consent Agenda #1024-2834 as presented: CA1. Approval of minutes from the previous board meeting on September 17, 2024. CA2. Expenditures are presented for payment for October 2024. CA3. Personnel: Hiring of Dave Leja \$310.66/day as Part-time Auto Instructor.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

N/A

RESOLUTIONS

N/A

ACTION ITEMS:

AR#1024-2996- It was moved by 365 and seconded by ROE to approve the four SkillsUSA leadership team students to attend the LEAD conference in Peoria on October 17-19th under the supervision of Michelle Gunther.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL REPORT for October 15, 2024 – Regular Meeting

Jeannine Marco, Asst. Principal

Mrs. Marco shared October highlights on Student Services listed below:

Student Safety

- **Bullying/Harassment Prevention**
- **Referrals-15**
- **Contracts**
 - Attendance contracts (greater than 10 absences)-14
 - CNA Academic contracts-2
 - Cease and Desist-2

Service to Community

- Parkinson's Moving Day-Chicago-8 HOSA members/2 Advisor Volunteers-set up stations/cheered on Parkinson's patients and their families as they walked a 2-mile trail.
- Plainfield Homecoming Parade-4 student/parent volunteers/Wilco staff participated

Dual Credit Enrollment

- Dual enrollment registration for spring
- On-site placement testing on 10/2/24-48 students participated
 - 3 registered-ENG 098-020=100% passed
 - 45 registered-ENG 101
 - 6 absent; 8 (21%) qualified; 20 (51%) qualified in one area; reading or writing; 11(28%) did not meet the requirement; need to retake both parts which must occur on the JJC campus.
 - Alternative measure/ senior only Official transcript w/evidence of successful completion of 7 semesters of high school English with a grade of a C or better and have an unweighted GPA of a 3.0 or better.

ASST. DIR./PRINCIPAL REPORT for September 17, 2024 - Regular Meeting

Dr. Alicia Cook, Asst. Dir./Principal

As of October 9th, Wilco has analyzed the current grade distribution of our students. Dr. Cook provided the below breakdown of the grades achieved by our student population:

Grade	Number of Students	% of Student Population
A	746	55%
B	363	27%
C	182	13%
D	36	3%
F	30	2%
Total	1,357	100%

Analysis and Observations:

- The majority of students (55%) are achieving an A grade, indicating strong academic performance.
- A significant portion (27%) are performing at a B level, showing that a substantial number of students are also doing well.
- The percentage of students receiving C's, D's, and F's is relatively small, which suggests that our support systems may be effective for most students.
- Notably, all students receiving a grade of D or lower have been provided with intervention forms to ensure they receive the necessary support and resources to improve their performance.
- Additionally, quarterly progress report grades have been provided to all sending schools, ensuring transparent communication regarding student performance.

This data provides a clear snapshot of our academic performance as we progress through the school year. Further analysis will help us tailor our educational strategies to meet the needs of all students effectively.

Professional Development Overview:

- Effectively plan, implement, and assess student lab/shop activities that align with industry standards.
- Classroom Management/Reflect/Revise

Parent/Student Infinite Campus Connection

- Parents/Guardians Infinite Campus Phone Application download and sign-in was Encouraged through a raffle held during Open House.

EXECUTIVE DIRECTOR'S REPORT for October 15, 2024 - Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman shared; the School Maintenance Grant was submitted and returned and will get submitted 10/16/24.
- Dr. Kaufman shared; she hosted a design meeting with the Architect to make sure electricity is accessible.
- Dr. Kaufman updated the board on the ongoing cleanup of outside grounds, after the tree removal project.
- Dr. Kaufman is still waiting for the return of the Life Safety report to be reviewed. We are still waiting for the architect to deliver.

Curriculum

- Dr. Kaufman shared the Fall advisories to be held in October and November per the Teacher Contract.
- Dr. Kaufman discussed the Pathway development of Veterinary Assisting and transfer of others to the IWAS system. She is working on an additional Endorsement area for next school year.
- Dr. Kaufman reported that the student growth goals are set with teachers.
- Dr. Kaufman announced the student and staff participation in Manufacturing Day and follow-up field trips was part of the METT Grant and a huge success.

Leadership

- Dr. Kaufman reported that the annual school Law Enforcement drill was held with Romeoville Police Department is complete.
- Dr. Kaufman attended the Lead Happier at the IASA Conference.
- Dr. Kaufman reported that Wilco has completed two of it required Fire Drills held with Lockport FD.
- Dr. Kaufman attended tours of Heartland Tech Academy and Capitol Career Centers to compare.

Public Relations

- Dr. Kaufman hosted the annual Counselor Breakfast in October, and it was a well-attended event.
- Dr. Kaufman shared, the Wilco Open House and Ford Donation of 2023 Aviator event was a well-attended event. Dr. Kaufman thanked the districts for their help in promoting the events.
- Dr. Kaufman shared the article with Herald News on AIM program was a great read about the program.

NEW BUSINESS

- Negotiations committee team will be formed in November.

OLD BUSINESS

- N/A

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Tuesday, November 19, 2024, at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **ROE** to adjourn the board meeting at 6:23 pm.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE